

CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT)
Executive Planning Committee
Friday, July 16, 2004
Stephen P. Clark Center
111 NW 1st Street
10th Floor Conference Room
1:00 PM

Summary of Minutes

MEMBERS PRESENT:

Marc Buoniconti, Chairman
Theodore Wilde

Hon. Luis Morse
Henry Lee Givens

COUNTY ATTORNEY:

Bruce Libhaber

OTHERS PRESENT:

John Prats, OCITT
David Tinder, PWD
Marlene Amaro, OCITT
Pepe Valdes, OCITT
Joanna Santiago, OCITT
Virginia Diaz, OCITT
Dulbar Cornelle MDT
Betty Alexander, DBD

Patty David, OCITT
Jack Furney, OCITT
Barbara Bravo, OCITT
Esther Fromela, MDT
Doug Greist, MDT
Maria Arista-Volsky, CAO
Patrice Rosemond, OCITT

ROLL CALL

Mr. Marc Buoniconti, Chairman of the Executive Planning Committee, called the meeting to order at 1:20 p.m.

APPROVAL OF MINUTES – June 23, 2004

Mr. Wilde moved to amend the minutes to reflect that Mr. Buoniconti appointed LtCol. Colmenares to the Task Force (joining Vice-Chairman Luis Morse and Chairman Buoniconti) and extended an invitation to all CITT members. The motion was seconded by Mr. Morse and carried without dissent.

COMMITTEE REPORTS:

CHAIRMAN'S REPORT – MARC BUONICONTI

Mr. Buoniconti distributed and discussed the preliminary draft agenda for the July 19 meeting with Commissioner Barbara Carey-Shuler, Ed.D., Chairperson, BCC, and Commissioner Dennis Moss. He stated that the purpose of the meeting is to discuss PTP Ordinance 02-117 and other issues that will improve communications between the BCC and CITT members. After a lengthy discussion, members agreed on the following agenda items for the July 19 meeting:

- Legal Interpretations - South Florida Regional Transportation Authority
- Ordinance/Code review on CITT Transitions
- Function of CITT under Ordinance 02-117
- Future Joint meetings

- Board Structure of Companies
- PTP Shortfalls

Mr. Wilde excused himself at 1:40 p.m.

Mr. Buoniconti mentioned that the Executive Director Selection Committee interviewed five candidates for the OCITT Executive Director position on July 15 and forwarded its recommendation to the County Manager for his approval. In addition, Mr. Buoniconti reported that the Financial Consultant Selection Committee will meet July 26 to review the two proposals submitted on July 26, 2004, and if necessary, oral presentations would take place on July 29.

Mr. Givens asked staff to prepare a resolution for the next CITT meeting thanking Hilda Fernandez for her work as the OCITT Executive Director.

EXECUTIVE DIRECTOR'S REPORT – IRMA SAN ROMAN

No Report

BUDGET & FINANCE COMMITTEE – THEODORE WILDE

Jack Furney, Division Director, OCITT, provided a brief report on behalf of Mr. Wilde. Mr. Furney reported that the committee met on July 13, 2004, and discussed the following issues:

- Financial Consultant RFP 427
- OCITT Monthly Report
- OCITT Budget FY 2003/2004 & 2004/2005
- OCITT Positions
- Surtax Report and Projections by OCITT
- MDT – 2003 Actual Results: 2004 Budget and Projections
- Five Actions Items

Mr. Morse stated that he had expressed his concerns at the July 13, 2004, Budget & Finance Committee meeting regarding the action item authorizing a loan from the Sunshine State Governmental Financing Commission in the amount not to exceed \$100 million. Mr. Bruce Libhaber, Assistant County Attorney, explained that MDT cannot use or re-allocate any surtax funds without prior CITT approval, unless the BCC overrides a CITT recommendation. Mr. Buoniconti asked Clinton Forbes, Assistant to the Director, MDT, for a written explanation as to how MDT intends to use the surtax funds not being used because of the aforementioned loan.

Mr. Buoniconti stated the issue pertaining to OCITT positions and classifications should be handled by the new Executive Director, since the Trust members cannot get involved in personnel matters. In addition, Mr. Buoniconti stated that he requested that MDT provide a cost comparison analysis on Wackenhut security officers vs. Metro Dade Police Officers for the next EPC meeting in September 2004.

Mr. Morse asked what happens to the 17 Metromover vehicles that will no longer be in service. Mr. Libhaber responded that the current County Ordinance states that surplus property will be publicly auctioned; however, if the surplus property is donated, it must

be donated to either a governmental entity or community based organization in Miami-Dade County.

PROJECT REVIEW COMMITTEE – LTCOL ANTONIO COLMENARES

No Report

EXTERNAL AFFAIRS COMMITTEE – HON. LUIS MORSE

Mr. Morse reported that the committee is forwarding for approval to the full Trust a resolution encouraging municipalities to comply with the certification requirements. In addition, the CITT members will be receiving a comprehensive PTP Status Report booklet which outlines all the projects that have been implemented since the inception of the half penny sales tax. Lastly, Mr. Morse also stated that OCITT staff will be providing a breakdown on the cost for the CITT vacancy marketing outreach effort, because some members raised concerns regarding the cost.

COMPLIANCE & OVERSIGHT COMMITTEE – HENRY LEE GIVENS

Mr. Givens stated that the meeting is scheduled for July 20, 2004.

OLD BUSINESS

Status Report – RFP Financial Advisor

Mr. Buoniconti asked if someone from the Department of Business Development had contacted member Mike Abrams regarding the questions he raised at the June 30 Trust meeting. Ms. Betty Alexander, Division Director, DBD responded that she had contacted Mr. Abrams and explained to him how the goal of 5 percent for Black Businesses, 5 percent for Hispanic Businesses, and 15 percent for Women-owned Businesses was established. She further stated that DBD had made several presentations to the CITT explaining the DBD process.

NEW BUSINESS

CITT Televised Meetings

Mr. Buoniconti commented that the Full Trust meetings should be televised to provide the citizens who cannot attend the meetings an opportunity to view the meetings. Mr. Buoniconti moved to hold full Trust meetings from time to time at other municipalities with broadcasting capabilities. The motion was seconded by Mr. Givens and carried without dissent. Mr. Buoniconti requested that staff send a letter to the municipalities asking if they would be interested in hosting a Trust meeting at no cost.

Mr. Givens excused himself at 3:15 p.m.

Mr. Buoniconti asked the members to review the Contract Checklist for any comments.

CITT AGENDA

Members reviewed and approved the revised July 28, 2004, agenda.

ADJOURNMENT

The Executive Planning Committee meeting adjourned at 3:25 p.m.

*****MINUTES ARE IN SUMMARY FORM*****

**FOR VERBATIM TRANSCRIPTIONS OF THIS MEETING PLEASE REQUEST
COPIES OF THE TAPE FROM THE MIAMI-DADE OCITT OFFICE AT 305-375-3481.**